

Further information regarding the proof of your English language abilities

KLU accepts the following English certificates as proof of your language abilities:

- TOEFL (iBT: 90)*
- IELTS (band 6.5)*
- CAE (grade C) / CPE (180 points)*
- FCE Cambridge English (grade A)*
- Pearson PTE Academic (score 61)*
- TOEFL "MyBest Scores" (iBT: 90)
- IB diploma (for Bachelor's and Master's program)

**Test score reports should not need be older than 2 years at the time of application.*

- Bachelor degree in English, if proof of English language proficiency was an admission requirement and can still be proven (according to the above mentioned KLU standards).
- English high school qualification in a native speaker country combined with a Bachelor's degree in a language different to English.

If you do not possess any of the mentioned certificates, you are required to register for a test as soon as possible. You can hand in your certificate until the start of the MBA on 2 April 2020.

In the following you will find some information regarding the most common English language certificates TOEFL iBT and IELTS Academic:

TOEFL iBT

Duration:

max. 4.5 hours

Test sections:

Listening Comprehension

Reading Comprehension

Written Expression

Speaking

All tasks are solved on a computer, including the speaking part.

Points:

Max. 30 points for each section → max. points: 120

Level:

90 points = B2 GER

Preparation:

A thorough preparation is recommended. Depending on your personal level you should plan around 2 to 4 weeks for preparation.

Additional to freely available tutorials online, the TOEFL-preparation course of MBAhelb, the „Official Guide to New TOEFL IBT“ and preparation material of „Barron’s“ are recommended.

Furthermore, the developers of TOEFL offer a variety of online preparation material free of charge:

https://www.ets.org/toefl/ibt/prepare/free_practice_test

https://www.ets.org/toefl/ibt/prepare/practice_sets

https://www.ets.org/toefl/ibt/prepare/test_prep_planner

Dates and test centers:

As there are limited capacities for each date, we highly recommend to register as soon as possible. Following this link you will find all the test centers and the according dates.

https://v2.ereg.ets.org/ereg/public/workflowmanager/schlWorkflow?_p=TEL

Registration:

You can register online until 7 days before the test date. Paying a fee of US\$ 40 you can still register up to 4 days prior to the test date.

During registration, please enter the TOEFL-Code of KLU **7373**.

Further information can be found here:

<https://www.ets.org/toefl/ibt/register/>

Test fees:

At registration a test fee of US\$255 will be charged. You are required to pay the amount in advance. After successfully passing the exam and starting the MBA you can send the invoice to mba@hhl.de and HHLA will refund the fee.

Duration until the results:

The results will be published online after around 6 days and will then be sent by post. If you entered the KLU code at registration, the certificate will be send directly to KLU.

IELTS Academic

Duration:

Max. 2.45 hours

Task sections:

Listening

Academic Reading

Academic Writing

Speaking

The test is paper-based and the speaking part will be done with a real person.

Points:

Band 1 – 9 for each task section → average Band

Level:

6.5 = B2

Preparation:

A thorough preparation is recommended. Sample questions can be found here (free of charge):

<https://www.ielts.org/about-the-test/sample-test-questions>

[https://takeielts.britishcouncil.org/take-ielts/prepare/courses/road-](https://takeielts.britishcouncil.org/take-ielts/prepare/courses/road-ielts?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

[ielts?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/courses/road-ielts?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

[https://takeielts.britishcouncil.org/take-ielts/prepare/free-ielts-practice-](https://takeielts.britishcouncil.org/take-ielts/prepare/free-ielts-practice-tests?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

[tests?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/free-ielts-practice-tests?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

Online preparation course, free of charge, offered by the British Council (official IELTS test center):

[https://takeielts.britishcouncil.org/take-ielts/prepare/courses/free-online-](https://takeielts.britishcouncil.org/take-ielts/prepare/courses/free-online-course?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

[course?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/courses/free-online-course?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

Preparation apps, free of charge (also offered by the British Council):

[https://takeielts.britishcouncil.org/take-ielts/prepare/free-](https://takeielts.britishcouncil.org/take-ielts/prepare/free-apps?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

[apps?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/free-apps?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

Preparation videos, free of charge (also offered by the British Council):

<https://www.britishcouncil.de/en/exam/ielts/prepare/videos>

If you want to prepare even more in depths, IELTS recommends the use of the following materials:

Official IELTS Practice Materials (price: ca. €16)

<https://www.ielts.org/book-a-test/prepare-for-your-ielts-test>

Dates and test centers:

You can find all available test center and test dates here:

<https://www.britishcouncil.de/en/exam/ielts/dates-fees-locations/paper-based>

Registration:

You can register online:

https://ielts.britishcouncil.org/germany?_ga=2.236801985.1746671860.1574061957-1707925153.1574061957

Test fees:

At registration a test fee of €255 will be charged. You are required to pay the amount in advance. After successfully passing the exam and starting the MBA you can send the invoice to mba@hhl.de and HHLA will refund the fee.

Duration until the results:

The results will be published online after around 13 days and will then be sent by post.