

**Further information regarding the proof of your English language abilities**

KLU accepts the following English certificates as proof of your language abilities:

- TOEFL (iBT: 90)\*
- IELTS (band 6.5)\*
- CAE (grade C) / CPE (180 points)\*
- FCE Cambridge English (grade A)\*
- Pearson PTE Academic (score 61)\*
- TOEFL "MyBest Scores" (iBT: 90)
- IB diploma (for Bachelor's and Master's program)

*\*Test score reports should not need be older than 2 years at the time of application.*

- Bachelor degree in English, if proof of English language proficiency was an admission requirement and can still be proven (according to the above mentioned KLU standards).
- English high school qualification in a native speaker country combined with a Bachelor's degree in a language different to English.

If you do not possess any of the mentioned certificates, you are required to register for a test as soon as possible. You can hand in your certificate until the start of the MBA on 2 April 2020.

In the following you will find some information regarding the most common English language certificates TOEFL iBT and IELTS Academic:

### **TOEFL iBT**

**Duration:**

max. 4.5 hours

**Test sections:**

Listening Comprehension

Reading Comprehension

Written Expression

Speaking

All tasks are solved on a computer, including the speaking part.

**Points:**

Max. 30 points for each section → max. points: 120

**Level:**

90 points = B2 GER

**Preparation:**

A thorough preparation is recommended. Depending on your personal level you should plan around 2 to 4 weeks for preparation.

Additional to freely available tutorials online, the TOEFL-preparation course of MBAhelb, the „Official Guide to New TOEFL IBT“ and preparation material of „Barron’s“ are recommended.

Furthermore, the developers of TOEFL offer a variety of online preparation material free of charge:

[https://www.ets.org/toefl/ibt/prepare/free\\_practice\\_test](https://www.ets.org/toefl/ibt/prepare/free_practice_test)

[https://www.ets.org/toefl/ibt/prepare/practice\\_sets](https://www.ets.org/toefl/ibt/prepare/practice_sets)

[https://www.ets.org/toefl/ibt/prepare/test\\_prep\\_planner](https://www.ets.org/toefl/ibt/prepare/test_prep_planner)

**Dates and test centers:**

As there are limited capacities for each date, we highly recommend to register as soon as possible. Following this link you will find all the test centers and the according dates.

[https://v2.ereg.ets.org/ereg/public/workflowmanager/schlWorkflow?\\_p=TEL](https://v2.ereg.ets.org/ereg/public/workflowmanager/schlWorkflow?_p=TEL)

**Registration:**

You can register online until 7 days before the test date. Paying a fee of US\$ 40 you can still register up to 4 days prior to the test date.

During registration, please enter the TOEFL-Code of KLU **7373**.

Further information can be found here:

<https://www.ets.org/toefl/ibt/register/>

**Test fees:**

At registration a test fee of US\$255 will be charged. You are required to pay the amount in advance. After successfully passing the exam and starting the MBA you can send the invoice to [mba@hhl.de](mailto:mba@hhl.de) and HHLA will refund the fee.

**Duration until the results:**

The results will be published online after around 6 days and will then be sent by post. If you entered the KLU code at registration, the certificate will be send directly to KLU.

## **IELTS Academic**

### **Duration:**

Max. 2.45 hours

### **Task sections:**

Listening

Academic Reading

Academic Writing

Speaking

The test is paper-based and the speaking part will be done with a real person.

### **Points:**

Band 1 – 9 for each task section → average Band

### **Level:**

6.5 = B2

### **Preparation:**

A thorough preparation is recommended. Sample questions can be found here (free of charge):

<https://www.ielts.org/about-the-test/sample-test-questions>

[https://takeielts.britishcouncil.org/take-ielts/prepare/courses/road-ielts?\\_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/courses/road-ielts?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

[https://takeielts.britishcouncil.org/take-ielts/prepare/free-ielts-practice-tests?\\_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/free-ielts-practice-tests?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

Online preparation course, free of charge, offered by the British Council (official IELTS test center):

[https://takeielts.britishcouncil.org/take-ielts/prepare/courses/free-online-course?\\_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/courses/free-online-course?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

Preparation apps, free of charge (also offered by the British Council):

[https://takeielts.britishcouncil.org/take-ielts/prepare/free-apps?\\_ga=2.170675296.1746671860.1574061957-1707925153.1574061957](https://takeielts.britishcouncil.org/take-ielts/prepare/free-apps?_ga=2.170675296.1746671860.1574061957-1707925153.1574061957)

Preparation videos, free of charge (also offered by the British Council):

<https://www.britishcouncil.de/en/exam/ielts/prepare/videos>

If you want to prepare even more in depths, IELTS recommends the use of the following materials:

Official IELTS Practice Materials (price: ca. €16)

<https://www.ielts.org/book-a-test/prepare-for-your-ielts-test>

**Dates and test centers:**

You can find all available test center and test dates here:

<https://www.britishcouncil.de/en/exam/ielts/dates-fees-locations/paper-based>

**Registration:**

You can register online:

[https://ielts.britishcouncil.org/germany?\\_ga=2.236801985.1746671860.1574061957-1707925153.1574061957](https://ielts.britishcouncil.org/germany?_ga=2.236801985.1746671860.1574061957-1707925153.1574061957)

**Test fees:**

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**Duration until the results:**

The results will be published online after around 13 days and will then be sent by post.